

SAM/ITQ/2020/0021

12 Oct 2020

Dear Sir / Mdm

**INVITATION TO QUOTE FOR INSTALLATION OF PHASE 4 OUTDOOR MATTE VINYL BLACKOUT STICKER PRINT FOR SINGAPORE ART MUSEUM AND 8Q HOARDING**

1. The Singapore Art Museum (SAM) is currently undergoing redevelopment for both SAM and 8Q building and would like to invite vendors to quote for installation of phase 4 outdoor matte vinyl blackout inkjet sticker print for SAM and 8Q hoarding.
2. The quotation shall be provided based on the following specifications:
  - Supply, print and installation of outdoor matte vinyl blackout inkjet sticker print on SAM and 8Q hoardings
  - Installation of 3 sets of 3D props onto the SAM hoarding. All 3D props are provided by artist. No drilling and modification allowed on the existing hoarding.
  - Installation of 2700pcs of A4 size of mirror stickers onto the SAM hoarding. Mirror stickers are provided by artist.
  - Production of outdoor matte vinyl blackout inkjet sticker print at minimum of 720 dots per inch (dpi) @ 6C process colour printing
  - No colouring fading for 6 months
  - Provide 2 times of test print for colour-proofing purposes.
  - Please note that there are existing graphic vinyl stickers on the hoardings, thus vinyl black out sticker must be used
  - All relevant charges (Overtime charges, specialist, etc.)
  - All equipment (i.e. forklift, pallet jacks, electric screw drivers) and manpower necessary for the above.
  - Installation should be done by **18 December 2020**.
  - All works must comply with Singapore Workplace Safety and Health Act
3. Quotations shall be evaluated based on the following criteria:
  - a) Conformity to the requirements of the specifications\*
  - b) No debarment status\*
  - c) Ability to meet the stated timeline for completion of project /delivery of goods\*
  - d) Submission of the Schedule of Rates\*
  - e) Price
  - f) Track record & Industry Reputation for the last 3 years

\* This is a Critical Criteria. Quotations that do not meet these criteria are liable to be disqualified.

**SAM/ITQ/2020/0021**

4. Vendors are to submit their quotation and other relevant/required supporting documentation to [procurement@singaporeartmuseum.sg](mailto:procurement@singaporeartmuseum.sg) by **4pm on 20 Oct 2020**.

For further clarifications, you may call or email to the following:

Teo Loo Bing  
*Manager, Production Management*  
6697 9796  
[teo.loo.bing@singaporeartmuseum.sg](mailto:teo.loo.bing@singaporeartmuseum.sg)

Andre Wang  
*Assistant Manager, Production Management*  
6697 9742  
[andre.wang@singaporeartmuseum.sg](mailto:andre.wang@singaporeartmuseum.sg)

5. Singapore Art Museum retains the right to reduce quantity of or remove items from the list of quotation. Singapore Art Museum does not bind itself to accept any quotation, the lowest or the whole of any quotations.

Thank you.

Yours faithfully



Name: Teo Loo Bing  
Designation: *Manager, Production Management*

## Appendix A

**Costing/Schedule of rates**

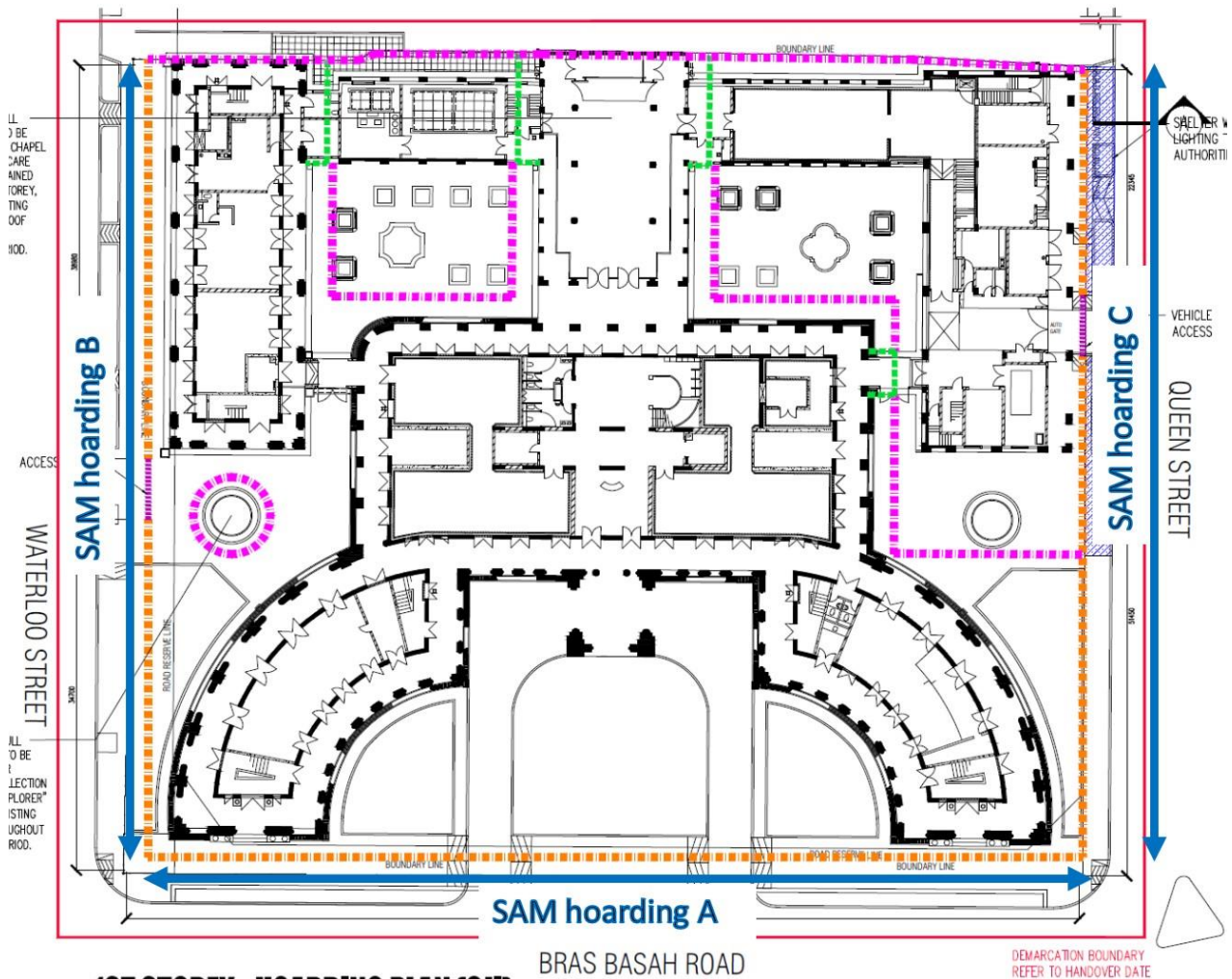
**Note:** It is compulsory to submit your quotation using the below.

Itemised costing **MUST** be submitted. You must quote each item in the matrix. **“No Quote” is not acceptable.** Not fulfilling this stipulation will result in the disqualification of your entire submission.

No.	Description	Note	Unit	Total Cost
	<b>Round 1</b>			
1	<b>Supply, print and installation of outdoor vinyl blackout sticker print</b>			
1.1	Artwork dimensions for SAM Hoarding A (facing Bras Basah Road): 95700mm W x 5000mm H			
1.2a	Artwork dimensions for 8Q hoarding: section 1: 23950mm W x 5000mm H			
1.2b	Artwork dimensions for 8Q hoarding: section 2: 14050mm W x 3950mm H			
2.	Installation of 3 sets of 3D prop onto the SAM vinyl hoarding A. All 3D props are provided by artist. Each set of props should not be more than 1200mm X 1200mm X 100mm in size. No drilling or modification allowed on the existing hoarding.			
3.	Installation of 2700pcs A4 size of mirror sticker onto the SAM vinyl Hoarding A. All mirror stickers provided by artist			
4	<b>Others</b> please indicate of any additional items (eg. Special equipment, overtime, etc)			
	<b>Grand Total S\$</b>			

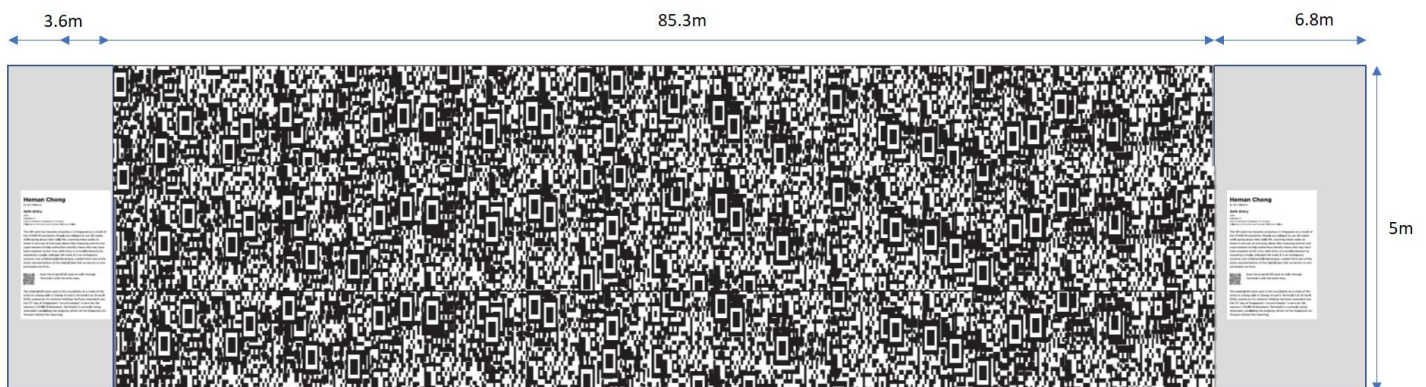
SAM/ITQ/2020/0021

## SAM hoarding location



## 2 1ST STOREY - HOARDING PLAN (SJD)

## Existing SAM hoarding A with graphic



SAM/ITQ/2020/0021

**Item 2: 3D prop X 3 sets**

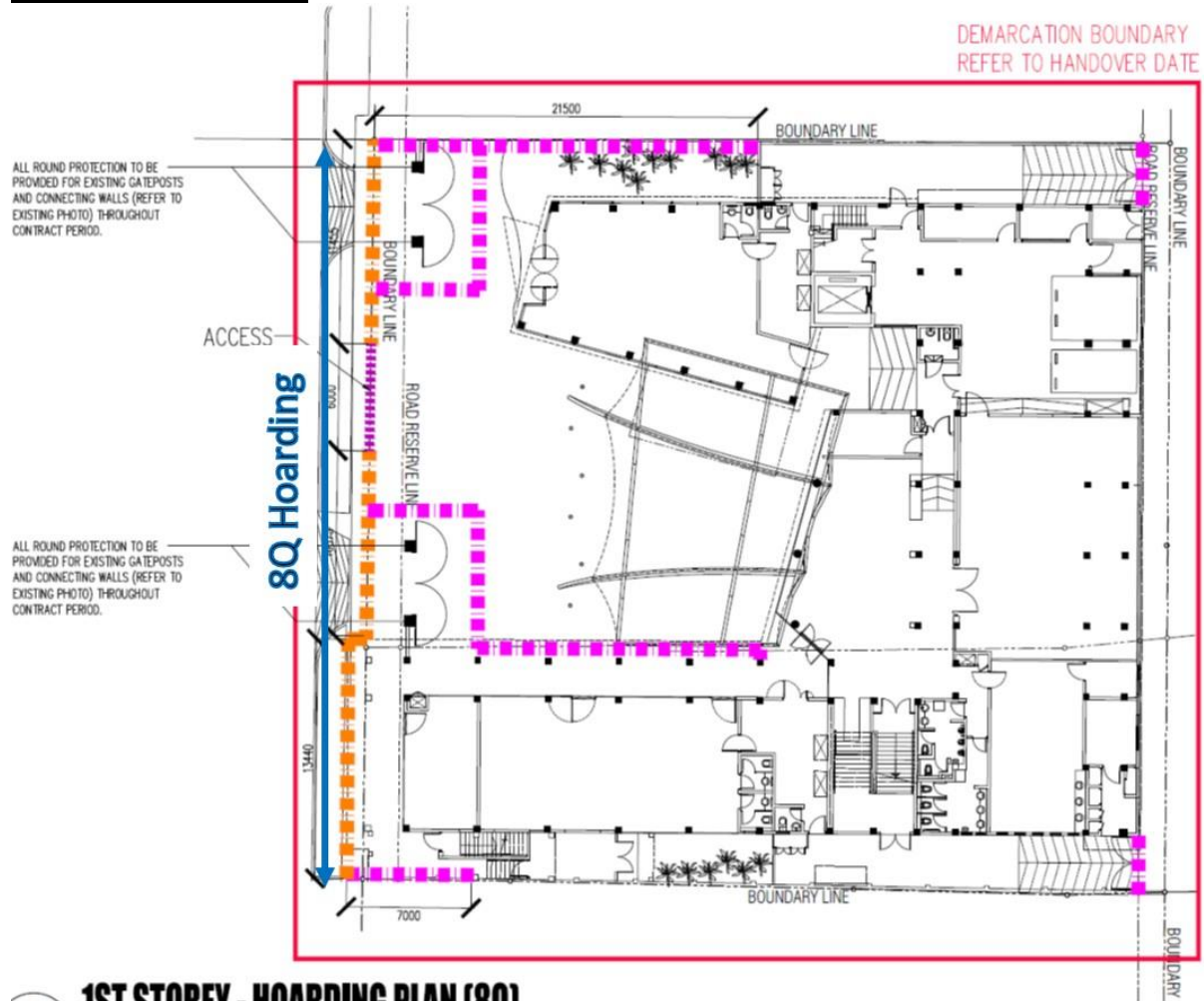


**Item 3: Mirror stickers in A4 Size X 2700pcs**





## 8Q Hoarding location



## 7 1ST STOREY - HOARDING PLAN (8Q)

### Existing 8Q hoarding with graphic

