SECTION A:

REQUIREMENT SPECIFICATIONS

INVITATION TO QUOTE FOR THE PROVISION OF PEST CONTROL SERVICE AT TANJONG PAGAR DISTRIPARK

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1 INTRODUCTION

1.1 Singapore Art Museum (SAM) invites vendors to submit proposal for the Provision of Pest Control Services for a period of One (1) year with an option to renew for another Two (2) years at Singapore Art Museum as described below and, on the terms, set out in the Request for Proposal as a whole.

2 ITQ OBJECTIVES

2.1 SAM is seeking to appoint qualified and experienced Vendor who will be responsible for providing safe and effective solutions to eradicate pest for the SAM at Block 39 Tanjong Pagar Distripark, #01-02 to #01-04 and #03-07.

3 CONTRACT PERIOD

3.1 The contract shall commence from 01 December 2021 to 30 November 2022 with option to renew for Two (2) years.

4 ELIGIBILITIES OF CRITERIA

4.1 Vendors must meet ALL the following criteria to be eligible for this ITQ:

a) BCA Registered Contractor for Facilities Management workhead category FM04 – Pest Control with a minimum grade of L3.

b) bizSAFE Level Star

4.2 Vendors are required to submit all relevant documents or certifications for proof of evidence that the above criteria have been satisfied. Documents must be submitted together with Quotation / Proposals.

5 SCOPE OF WORK

5.1 General

Pest Control Company also termed as (The Contractor/Vendor), shall provide:

5.1.1 Monthly inspection and comprehensive control for Ants, Bees, Cockroaches, Flies, Lizards, Mosquitoes, Rodents, Subterranean Termites and Wood Borers.

5.1.2 The Vendor shall Include inspection and investigation for any unusual pest activities found within exhibition gallery space and office space.

5.1.3 Reinfestation of the above pest will be attended to at no additional cost incur to SAM during the contractual term period and is subject to continuation upon confirmation.

5.1.4 The vendor shall provide Schedule of Rate (SOR) for pest control services for Tanjong Pager Distripark office & galleries and include external venue exhibition/event during the contractual term period.

5.2 Service level

5.2.1 The Vendor shall response within THREE (03) hours from the time of activation and carry out all necessary actions to control the situation.

5.2.2 The Vendor shall proceed with at least ONE (01) time of follow-up actions in every SEVEN (07) calendar days until the infestation is arrested.

5.2.3 The Vendor must provide at least ONE (01) contact number that is operational daily, which includes weekends and public holidays.

5.2.4 All reinfestation calls of contracted pest shall be attended in between The Contractor's routine services at no extra cost.

5.3 Treatment

5.3.1 The Vendor shall provide monthly service, including inspection and placement of baits.

5.3.2 The Vendor shall primarily use environmentally friendly solutions to treat, control and preventive measures unless unable in the industry.

5.3.3 The Vendor shall primarily use of odourless residual spray within exhibition gallery space and office space.

6. PAYMENT SCHEDULE

6.1 Vendors shall provide their quotation in the format as provided in ANNEX A.

6.2 Vendors shall propose the payment schedule, subject to SAM's adjustments, acceptance, and confirmation upon appointment.

6.3 Vendors shall note that payments are subjected to the credit term of 30-days, with payment to be made at the end of the month for invoices received by SAM by the 1st of the month. If invoices are received after the 1st of the month, payment shall be made at the end of the following month.

6.4 SAM reserves the right to withhold payment in the event of non-conformance to the specifications.

7. STATEMENT OF COMPLIANCE

7.1 SAM assumes that Vendors comply to all requirements, including the terms as stated in Conditions of Contract provided as part of the ITQ documents.

7.2 Vendors shall in writing, indicate in their proposal any non-compliance to any Requirements Specification or terms stated in the Conditions of Contract.

8. OTHERS

8.1 SAM does not bind itself to accept the lowest of any offer and reserves the right to accept the offer in whole or part.

8.2 SAM reserves the right to appoint more than one (1) vendor.